

VIDYASAGAR UNIVERSITY DIRECTORATE OF DISTANCE EDUCATION

Paschim Medinipur: 721 102: West Bengal

Ref. No. : VU/DDE/D/99/2021

Date: - 23/07/2021

Notice

It is notified that the candidates appearing in the M.A., M.Sc. and M.Com. Part – II Examination 2020 both Old & New Syllabus under distance mode are directed to follow the guidelines given below regarding online examination system.

Guidelines

1. Download Admit Card which is available in the website (dde.vidyasagar.ac.in) from 27.07.2021.

2. Download the **manual** for creating an online account in the University Examination Portal which is available on the website.

3. The candidates can create their account on the online Examination Portal from 29.07.2021 by clicking on the "Register" tab. Before starting your registration process you are advised to go through the manual and keep one soft copy of Admit Card ready for uploading data, containing the Enrollment cum Registration Number, Roll Number, Schedule of examination and other important information.

4. After creating the account regarding online examination candidates may take printouts of the Blank Answer Booklet from 30.07.2021 after 2.00 P.M from their own account. One can take the several copies of blank Answer Booklets for all the scheduled examinations at a time.

5. Students are required to fill the top sheet of the blank answer booklet for each of the examination according to the information given in the Admit Card.

7. Question Booklets will be available on the same online account one hour before the scheduled time of examination.

8. After completion of the examination students have to upload the answer scripts on the website from their own account within a reasonable time on the same day of the examination. In case of any problem during uploading the answer scripts, students are directed to send those answer scripts through the following e-mail ids within the reasonable time on the same day failing of which students will be treated as 'Absent' for that examination.

For Bengali: bengali.dde@mail.vidyasagar.ac.in

For English: english.dde@mail.vidyasagar.ac.in

For History: history.dde@mail.vidyasagar.ac.in

For Political Science: polsc.dde@mail.vidyasagar.ac.in

For Sanskrit: sanskrit.dde@mail.vidyasagar.ac.in

For Commerce: commerce.dde@mail.vidyasagar.ac.in

For Applied Mathematics: appmaths.dde@mail.vidyasagar.ac.in

For Chemistry: chemistry.dde@mail.vidyasagar.ac.in

For Computer Science: csc.dde@mail.vidyasagar.ac.in

For D.C.N.M .: dcnm.dde@mail.vidyasagar.ac.in

For Environmental Science: envs.dde@mail.vidyasagar.ac.in

For Geography: geography.dde@mail.vidyasagar.ac.in

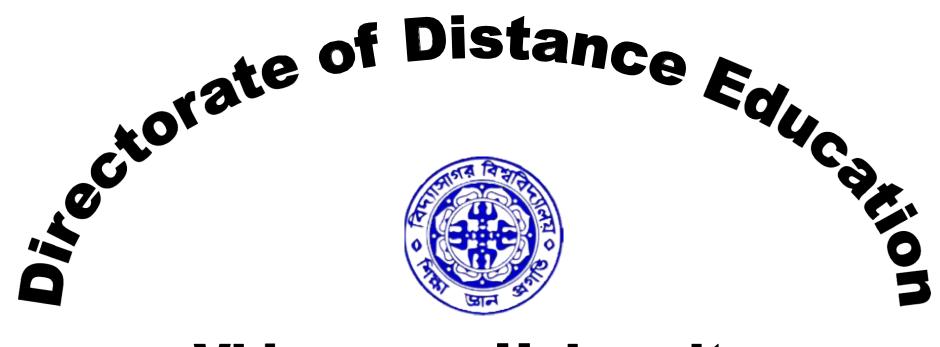
For Physics: physics.dde@mail.vidyasagar.ac.in

For Zoology: zoology.dde@mail.vidyasagar.ac.in

Students are directed to upload the written answer script through the examination portal as far as practicable for smooth conduct of the examination.

pahara 23.2.21

Director, *DDE* Vidyasagar University



Vidyasagar University

Manual for opening an account in the

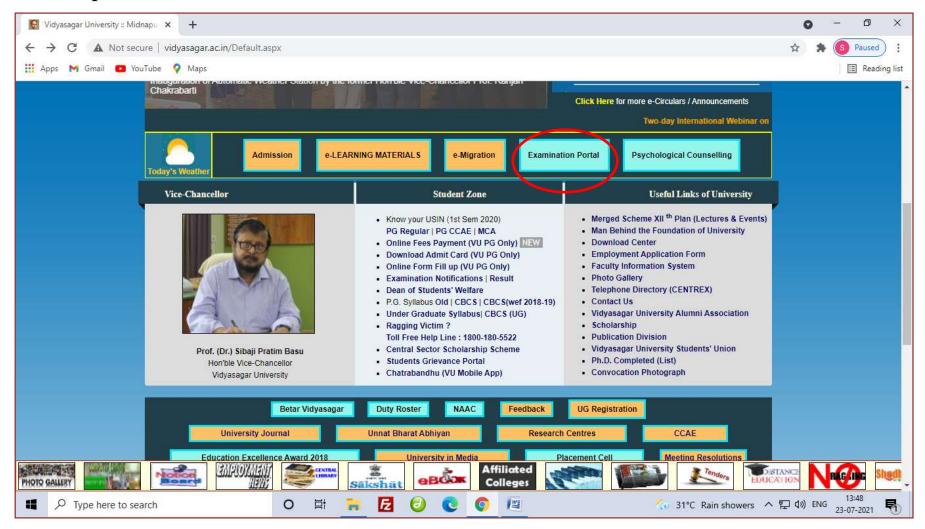
Online Examination Portal

For

DDE students

Step 1: Visit our website - http://www.vidyasagar.ac.in/

Step 2:



Downloaded from Vidyasagar University; Copyright (c) Vidyasagar University http://ecircular.vidyasagar.ac.in/DownloadEcircular.aspx?Refld=202107238686

Step 3:

← → C ▲ Not secure | exam.vidyasagar.ac.in
 Ⅲ Apps M Gmail ● YouTube ♀ Maps



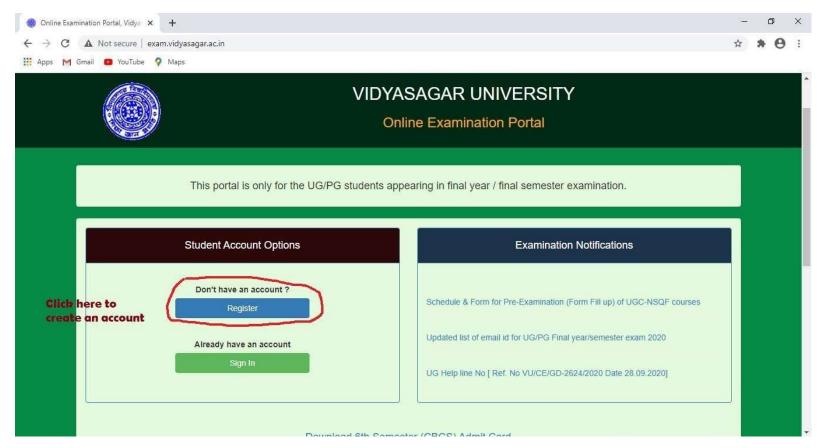


VIDYASAGAR UNIVERSITY

ONLINE EXAMINATION PORTAL

| Online Form Fillup (UG Courses) | Click Here |
|--|-------------------|
| Examination Portal | |
| M.A./M.Sc./M.Com. BLISc/MLISc/MCA/MBA M.Phil M.A./M.Sc under Distance Education | <u>Click Here</u> |

Step 4:



Step 5:

| New Student Registration Name Date of Birth: Set your DOB Write your name DD MM YYYY Y Email: Mobile : Enter a Valid Email Address Provide functional email id 10 digit mobile no Provide functional mobile no Institution Please Select Select the option DDE Please Select Select the option DDE Course Type Please Select Select the option DDE Please Select Select the option DDE G.g. 212104 As in your admit card As in your admit card | Name Date of Birth : Set your DOB Write your name DD * MM * YYYY * Email : Mobile : Enter a Valid Email Address Provide functional email id Institution 10 digit mobile no Provide functional mobile no Please Select Select the option DDE Course Type Please Select Please Select Select the option DDE Registration No : Registration Year : Please Select As in your | | VIDYASAGAR U Online Examina | | ΤY |
|--|---|----------------------------|--------------------------------|-------|---------------------|
| Write your name DD MM YYYY Email: Mobile : Enter a Valid Email Address Provide functional email id Institution 10 digit mobile no Provide functional mobile no Please Select Select the option DDE Course Type Please Select Select the option DDE Please Select Select the option DDE Registration No: Registration Year: Registration No: Please Select As in your | Write your name Email: Institution Please Select Select the option DDE Course Type Please Select Select the option DDE Registration No: Registration Year: Roll No e.g. 212104 As in your Please Select As in your As in your admit card As in your admit card | | New Student Registratio | n | |
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Step 6: After submitting the your details one OTP will be sent to your mobile number. You have to submit that.

Step 7:

After verifying your OTP one page will be opened regarding the credential of your account. You may take a print out the same or note it. Then you have to enter your account.

Step 8:

After entering your account you have to upload your admit card (soft copy).

Step 9:

After uploading the admit card your account will be functional. Then follow the guidelines properly

Best of luck.