

NOTICE

No. : 107/21

MAHISHADAL RAJ COLLEGE

Date : July 23, 2021

6TH SEMESTER EXAMINATION, 2021

It is notified for the information of all the students of B.A./B.Sc./B.Com. (Hons. & Gen.) 6th Semester 2021 that

1. The Examination of B.A./B.Sc./B.Com. (Hons. & Gen.) 6th Semester 2021 will be held in online mode as per the schedule of Vidyasagar University.
2. The candidates are advised to download and print the first page of the answer booklet and sufficient quantities of blank answer booklet from the University Website in proper time (attached herewith).
3. The University will upload the question papers one hour before the commencement of examination in the University Website.
4. Also the College authority will upload the question papers in the College Website.

5. The answer scripts are to be converted to PDF format (Maximum file size of 7 MB). Before converting the answer scripts into PDF format, the pages are to be arranged sequentially and to be converted into a single PDF.

6. The PDF file name should be :

"Roll Number<underscore>Exam pattern<underscore>Subject<underscore>paper code <underscore>date of exam"

7. The subject of the e-mail should be exactly the same PDF file name

"Roll Number<underscore>Exam pattern<underscore>Subject<underscore>paper code <underscore>date of exam"

8. Those students, who will be unable to send their answer scripts through e-mail, may submit their hard copy of answer scripts in a sealed envelope mentioning their Roll No., Registration No. & Year, Subject, Paper Code etc. directly to the college office. Candidate must preserve the answer scripts in soft copy with themselves. The candidates must choose any one mode of submitting/sending their answer scripts i.e. either e-mail or hard copy (in case of extreme difficulty).
9. The candidates will be required to provide basic information i.e. Roll No., Registration No. & Year, Subject, Paper etc. at the specified space provided in the Answer Booklet.
10. **The candidates will be required to e-mail their answer scripts to their respective Subject & Paper wise E-mail Id, provided by the respective department. The E-mail Ids will be notified through their respective WhatsApp Group.**



Principal
Mahishadal Raj College



VIDYASAGAR UNIVERSITY

MIDNAPORE • PASCHIM MEDINIPUR

WEST BENGAL • PIN 721 102

OFFICE OF THE CONTROLLER OF EXAMINATIONS

Ref.No:VU/CE/GD- 3020/2021

20.07.2021

DETAILED GUIDELINES FOR THE CANDIDATES

FOR

UNDER GRADUATE ONLINE EXAMINATIONS 2021

1. The Examinations for the undergraduate 6th semester/4th semester/2nd semester examination (B.A/B.SC/B.COM (H&G) 2021 (under CBCS mode) will be held in online mode as per the schedule notified later on separately. **The final semester exam will start from 2nd August 2021 tentatively. The candidates are advised to download and print sufficient quantities of answer booklet attached as Annexure-A.**
2. The examination form fill up portal for UG 6th semester examinations (under CBCS mode) will remain open from **21 July 2021 to 27 July 2021. Candidates are advised to fill up examination form within this period only.** Considering the on-going **COVID pandemic situation, university has waived off the examination fees as well as computer processing charges as a very special case.**
3. The University/colleges will upload the question papers in the University/college Website as per the examination schedule. The candidates will be required to download the Question Paper one hour prior to the examination schedule.
4. The candidates will be required to email their answers scripts to their respective colleges. The email address will be notified at their respective college website.
5. The answer should be brief and precise and answer booklets are to be converted to PDF format (Maximum file size of 7 MB) for online mode of submission. These answer booklets are to be emailed within the reasonable time as mentioned in the exam schedule. Before converting the answer booklet into PDF format, the pages are to be arranged sequentially and to be converted into a single PDF. The PDF file name should be:-
"Roll Number<underscore>subject<underscore>paper code<underscore>date of exam".
The subject of the email should be exactly the same PDF file name
(For eg for Anthropology students:- 170085_ANT_C13_0208)
6. Those students of who will be unable to submit their answer scripts through this online mode, may submit their hard copy of answer booklet in a sealed envelope mentioning their Roll No, Registration No./ Year, Subject, Paper/ Half, etc. directly to their colleges. Candidate must preserve their answer booklet in soft copy with themselves. The candidates must choose any one mode of submitting their answer scripts ie either email or hard copy (In case of extreme difficulty)
7. The Candidates will be required to provide their basic information i.e., number, Roll No, Registration No./ Year, Subject, Paper/ Half, etc. at the specified Space provided in the Answer Booklet.


Controller of Examinations

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Controller of Examinations
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বিদ্যাসাগর বিশ্ববিদ্যালয়

VIDYASAGAR UNIVERSITY
(For Under Graduate Examinations)

Total Pages:

Part A: For Candidate

To be filled by the Candidate			
Name of the Examinations:			
Year of Examinations		202_	
Candidate's Roll:		No:	
Registration No.		Year:	
Subject		Paper	
Half (If any)			

Part: For Examiner

Q. No										Total
Marks obtained										

Signature of the Examiner

Signature of the Officer – in- Charge/ HOD

Vidyasagar University