


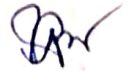
Meeting Notice 1 / 2019-20 / Date: 02.07.2019
MAHISHADAL RAJ COLLEGE
The Internal Quality Assurance Cell (IQAC)

Notice is hereby given to all concerned that a meeting of the IQAC members is convened on 09.07.2019 at 11.00 AM at the Committee Room to discuss the following agenda.

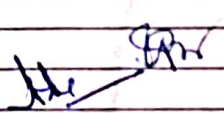
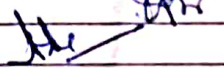
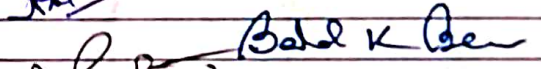
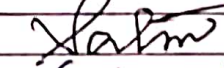
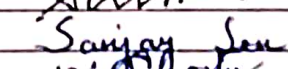
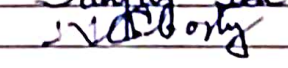

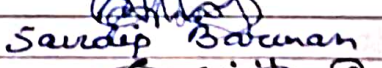
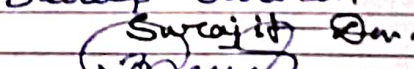
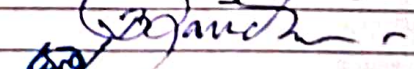
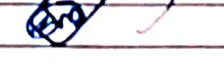
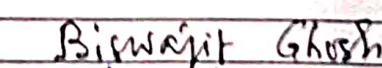
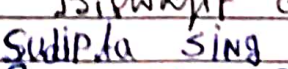
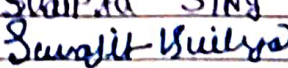
- Agendum 1:** To confirm the minutes of the last meeting of the IQAC held on May 07, 2019.
Agendum 2: To discuss the admission policy for the students of both UG and PG for the session 2019-20.
Agendum 3: To prepare the Academic Calendar of the College for the session 2019-20
Agendum 4: To discuss the 'time-table' and 'work-load distribution' for the current session 2019-20.
Agendum 5: To discuss about preparation of LPP and LMS for the current session 2019-20.

Please do attend.


COORDINATOR
IQAC
MAHISHADAL RAJ COLLEGE


Principal and IQAC Chairman
Mahishadal Raj College
Principal
MAHISHADAL RAJ COLLEGE

IQAC Members

| Sr. no. | Name of the Members | Signature |
|---------|--------------------------------|--|
| 1 | Dr. Asim Kumar Bera, Principal |  |
| 2 | Dr. Asis De, Coordinator |  |
| 3 | Sri Badal Kumar Bera |  |
| 4 | Sri Samir Kumar Patra |  |
| 5 | Dr Sanjay Sen |  |
| 6 | Dr Nirmal Chakraborty |  |
| 7 | Dr Jayanta Kumar Dey | |
| 8 | Sri Subhabrata Mabhai |  |
| 9 | Sri Sandip Barman |  |
| 10 | Sri Surajit Das |  |
| 11 | Sri Biswajit Chaudhury |  |
| 12 | Dr. Subhamoy Das |  |
| 13 | Sri Purnendu Jana | |
| 14 | Dr. Abdul Motin | |
| 15 | Sri Biswajit Ghosh |  |
| 16 | President, Students' Union |  |
| 17 | G. S. , Students' Union |  |
| 18 | Sri Haripada Maiti | |
| 19 | Sri Sasanka Sekhar Maji | |
| 20 | Dr. Pinaki Dutta | |
| 21 | Sri Sujan Chowdhury | |

MAHISHADAL RAJ COLLEGE
The Internal Quality Assurance Cell (IQAC)
Meetings, Minutes and Resolutions
Academic Session 2019 -20

Meeting No. 1 /Date: 09.07.2019

Dr. Asim Kumar Bera, the Principal of the College and the IQAC Chairman has presided over the meeting.

Agendum 1: To confirm the minutes of the last meeting of the IQAC held on May 7, 2019

Resolution: The IQAC Coordinator of the College has read-out the minutes of the meeting held on May 07, 2019. He has also presented the 'action taken report' to the House. These issues were discussed elaborately and passed unanimously.

Agendum 2: To discuss the admission policy for the students of both UG and PG for the session 2019-20

Resolution: The Admission Committee of the college is given full responsibility for admission in First Semester on the basis of merit panel and as per rules and regulations put forward by the State Govt. Admission schedules and subsequent merit panels are to be properly uploaded at the college website and displayed at the Notice Board.

Agendum 3: To prepare the Academic Calendar of the College for the session 2019 -20

Resolution: Resolved unanimously that the Academic Calendar of the College for the session 2019 -20 as prepared by the IQAC will be uploaded at our website soon and it will be abided by all concerned for academic and cultural activities.

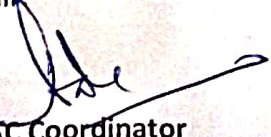
Agendum 4: To discuss the 'time-table' and 'work-load distribution' for the current session 2019 -20.

Resolution: Resolved unanimously that the Academic sub-committee of the college and the Routine Committee will look after the matter without delay. Any confusion or difficulty in this regard, if arises, is to be brought fast to the knowledge of the Principal and the IQAC.


Agendum 5: To discuss about preparation of LPP and LMS for the current session 2018-19

Resolution: Resolved unanimously that the Heads of different Departments (HODs) would take necessary action with their respective fellow colleagues for Lesson Plan Programming (LPP) and Learning Management System (LMS) for the current session 2019-20.

As there was no other issue to discuss today, the meeting ended with a vote of thanks to the Chair


IQAC Coordinator
Mahishadal Raj College




Principal and IQAC Chairman
Mahishadal Raj College

Principal
MAHISHADAL RAJ COLLEGE

Meeting Notice 2 / 2019-20 / Date: 06.09.2019

MAHISHADAL RAJ COLLEGE

The Internal Quality Assurance Cell (IQAC)

Notice is hereby given to all concerned that a meeting of the IQAC members is convened on **13.09.2019** at **11.30 AM** at the Committee Room to discuss the following agenda.

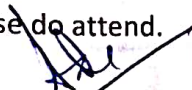
Agendum 1: To confirm the minutes of the last meeting of the IQAC held on July 09, 2019


Agendum 2: To consider the proposal of the **permanent partnership of the NSDC** (National Skill Development Corporation) with the College

Agendum 3: To discuss the **mentor-mentee framework** for academic improvement of our students.

Agendum 4: To constitute a **Placement Cell** for the College



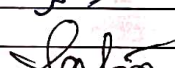
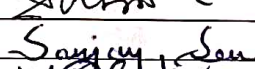
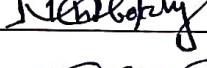

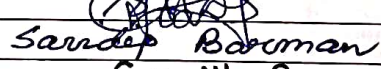
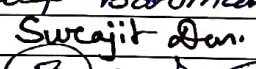
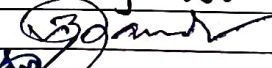
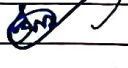
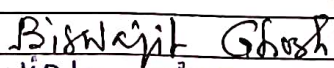
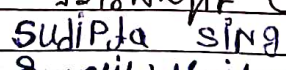
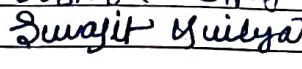
Please do attend.


IQAC Coordinator
Mahishadal Raj College
**COORDINATOR
IQAC
MAHISHADAL RAJ COLLEGE**


Principal and IQAC Chairman
Mahishadal Raj College

Principal
MAHISHADAL RAJ COLLEGE

IQAC Members

| Sr. no. | Name of the Members | Signature |
|---------|--------------------------------|--|
| 1 | Dr. Asim Kumar Bera, Principal |  |
| 2 | Dr. Asis De, Coordinator |  |
| 3 | Sri Badal Kumar Bera | |
| 4 | Sri Samir Kumar Patra |  |
| 5 | Dr Sanjay Sen |  |
| 6 | Dr Nirmal Chakraborty |  |
| 7 | Dr Jayanta Kumar Dey | |
| 8 | Sri Subhabrata Mabhai |  |
| 9 | Sri Sandip Barman |  |
| 10 | Sri Surajit Das |  |
| 11 | Sri Biswajit Chaudhury |  |
| 12 | Dr. Subhamoy Das |  |
| 13 | Sri Purnendu Jana | |
| 14 | Dr. Abdul Motin | |
| 15 | Sri Biswajit Ghosh |  |
| 16 | President, Students' Union |  |
| 17 | G. S. , Students' Union |  |
| 18 | Sri Haripada Maiti | |
| 19 | Sri Sasanka Sekhar Maji | |
| 20 | Dr. Pinaki Dutta | |
| 21 | Sri Sujan Chowdhury | |

MAHISHADAL RAJ COLLEGE
The Internal Quality Assurance Cell (IQAC)
Meetings, Minutes and Resolutions
Academic Session 2019 -20

Meeting No. 2 /Date: 13.09.2019

Dr. Asim Kumar Bera, the Principal of the College and the IQAC Chairman has presided over the meeting.

Agendum 1: To confirm the minutes of the last meeting of the IQAC held on July 09, 2019

Resolution: The IQAC Coordinator of the College has read-out the minutes of the meeting held on July 09, 2019. He has also presented the 'action taken report' to the House. These issues were discussed elaborately and passed unanimously.

Agendum 2: To consider the proposal of permanent partnership of the NSDC (National Skill Development Corporation) with the College

Resolution: Resolved unanimously that the proposal of permanent partnership of the NSDC (National Skill Development Corporation) with the College be considered for the greater benefit of our students. Principal of the College has kindly consented to look after the matter.

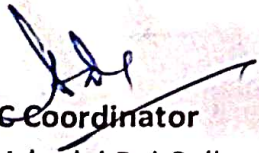
Agendum 3: To discuss the mentor-mentee framework for academic improvement of our students who are lagging behind.

Resolution: Resolved unanimously that the mentor-mentee framework for the average and slow learners must be made active. It was introduced last year but serious modifications are applied this year to cover most of the students.


Agendum 4: To constitute a Placement Cell for the College

Resolution: Resolved unanimously that this proposal is to be referred to the Governing Body for an affirmative decision. If a Placement Cell is duly constituted, the IQAC will support it with full capacity.

As there was no other issue to discuss today, the meeting ended with a vote of thanks to the Chair.


IQAC Coordinator
Mahishadal Raj College




Principal and IQAC Chairman
Mahishadal Raj College

Principal
MAHISHADAL RAJ COLLEGE

Meeting Notice 3 / 2019-20 / Date: 04.02.2020

MAHISHADAL RAJ COLLEGE

The Internal Quality Assurance Cell (IQAC)

Notice is hereby given to all concerned that a meeting of the IQAC members is convened on 11.02.2020 at 11.00 AM at the Committee Room to discuss the following agenda.


Agendum 1: To confirm the minutes of the last meeting of the IQAC held on September 13, 2019

Agendum 2: To consider the proposal for the non-funding partnership of NSDC (National Skill Development Corporation) with us

Agendum 3: To discuss the proposal of purchasing 'Original Microsoft WINDOWS & Office Software' from an authorized Sales and Service provider, located at Mecheda, Purba Medinipur, West Bengal.

Agendum 4: To consider the introduction of Biometric Attendance for the teaching and non-teaching staff of the College

Please do attend.

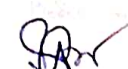

IQAC Coordinator

Mahishadal Raj College

COORDINATOR

IQAC

MAHISHADAL RAJ COLLEGE



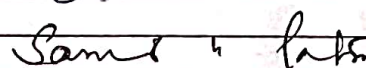
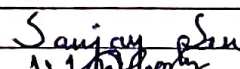
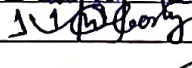

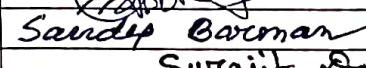
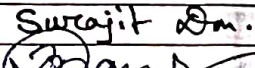
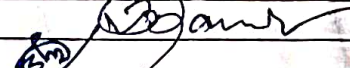

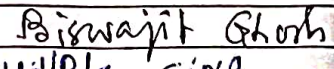
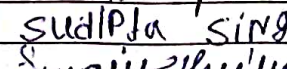
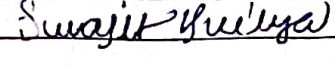

Principal and IQAC Chairman

Mahishadal Raj College

Principal

MAHISHADAL RAJ COLLEGE

IQAC Members

| Sr. no. | Name of the Members | Signature |
|---------|--------------------------------|---|
| 1 | Dr. Asim Kumar Bera, Principal |  |
| 2 | Dr. Asis De, Coordinator |  |
| 3 | Sri Badal Kumar Bera | |
| 4 | Sri Samir Kumar Patra |  |
| 5 | Dr Sanjay Sen |  |
| 6 | Dr Nirmal Chakraborty |  |
| 7 | Dr Jayanta Kumar Dey | |
| 8 | Sri Subhabrata Mabhai |  |
| 9 | Sri Sandip Barman |  |
| 10 | Sri Surajit Das |  |
| 11 | Sri Biswajit Chaudhury |  |
| 12 | Dr. Subhamoy Das |  |
| 13 | Sri Purnendu Jana | |
| 14 | Dr. Abdul Motin | |
| 15 | Sri Biswajit Ghosh |  |
| 16 | President, Students' Union |  |
| 17 | G. S. , Students' Union |  |
| 18 | Sri Haripada Maiti | |
| 19 | Sri Sasanka Sekhar Maji | |
| 20 | Dr. Pinaki Dutta | |
| 21 | Sri Sujan Chowdhury | |

MAHISHADAL RAJ COLLEGE
The Internal Quality Assurance Cell (IQAC)
Meetings, Minutes and Resolutions
Academic Session 2019 -20

Meeting No. 3 /Date: 11.02.2020

Dr. Asim Kumar Bera, the Principal of the College and the IQAC Chairman has presided over the meeting.

Agendum 1: To confirm the minutes of the last meeting of the IQAC held on 13/09/2019

Resolution: The IQAC Coordinator of the College has read-out the minutes of the meeting held on September 13, 2019. He has also presented the 'action taken report' to the House. These issues were discussed elaborately and passed unanimously.

Agendum 2: To consider the proposal for the non-funding partnership of NSDC with us

Resolution: Resolved unanimously that the proposal for the non-funding partnership of NSDC (National Skill Development Corporation) with us be accepted and referred to the Governing Body for necessary approval.

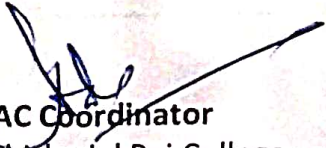
Agendum 3: To discuss the proposal of purchasing Original Microsoft Windows & Office Software from an authorized Sales and Service provider, located at Mecheda, Purba Medinipur, West Bengal.

Resolution: Resolved unanimously that the purchase Original Microsoft Windows & Office Software from an authorized Sales and Service provider, located at Mecheda, Purba Medinipur, West Bengal be accepted and forwarded to the 'Purchase Committee' and subsequently to the Governing Body of the College for necessary approval and sanction.


Agendum 4: To consider the introduction of Biometric Attendance for the teaching and non-teaching staff of the College.

Resolution: Resolved unanimously that the introduction of Biometric Attendance for the teaching and non-teaching staff of the College is the need of the hour. Principal of the College is requested to discuss the issue with the Governing Body and take necessary steps as and when required.

As there was no other issue to discuss today, the meeting ended with a vote of thanks to the Chair.


IQAC Coordinator
Mahishadal Raj College




Principal and IQAC Chairman
Mahishadal Raj College

Principal
MAHISHADAL RAJ COLLEGE

Meeting Notice 4 / 2019-20 / Date: 24.04.2020 (ON-LINE)

MAHISHADAL RAJ COLLEGE

The Internal Quality Assurance Cell (IQAC)

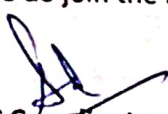
Notice is hereby given to all concerned that a virtual meeting of the IQAC members is convened on 02.05.2020 at 2.00 PM via Google Meet to discuss the following agenda.


Agendum 1: To confirm the minutes of the last meeting of the IQAC held on February 11, 2020

Agendum 2: To discuss the present COVID situation and our future plans




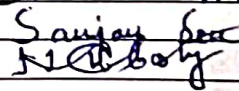
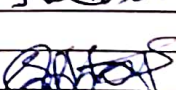

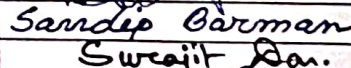
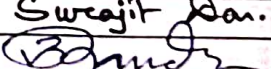
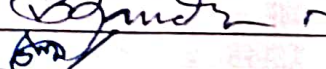
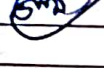
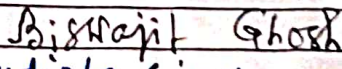


Agendum 3: Miscellaneous

Please do join the meeting via the link provided. Thanks all.


IQAC Coordinator
Mahishadal Raj College
COORDINATOR
IQAC
MAHISHADAL RAJ COLLEGE


Principal and IQAC Chairman
Mahishadal Raj College
Principal
MAHISHADAL RAJ COLLEGE

IQAC Members

| Sr. no. | Name of the Members | Signature |
|---------|--------------------------------|---|
| 1 | Dr. Asim Kumar Bera, Principal |  |
| 2 | Dr. Asis De, Coordinator |  |
| 3 | Sri Badal Kumar Bera | |
| 4 | Sri Samir Kumar Patra |  |
| 5 | Dr Sanjay Sen |  |
| 6 | Dr Nirmal Chakraborty |  |
| 7 | Dr Jayanta Kumar Dey | |
| 8 | Sri Subhabrata Mabhai |  |
| 9 | Sri Sandip Barman |  |
| 10 | Sri Surajit Das |  |
| 11 | Sri Biswajit Chaudhury |  |
| 12 | Dr. Subhamoy Das |  |
| 13 | Sri Purnendu Jana | |
| 14 | Dr. Abdul Motin | |
| 15 | Sri Biswajit Ghosh |  |
| 16 | President, Students' Union |  |
| 17 | G. S. , Students' Union |  |
| 18 | Sri Haripada Maiti | |
| 19 | Sri Sasanka Sekhar Maji | |
| 20 | Dr. Pinaki Dutta | |
| 21 | Sri Sujan Chowdhury | |

MAHISHADAL RAJ COLLEGE
The Internal Quality Assurance Cell (IQAC)
Meetings, Minutes and Resolutions
Academic Session 2019 -20

Meeting No. 4/Date: 02.05.2020 (Virtual Meeting)

Dr. Asim Kumar Bera, the Principal of the College and the IQAC Chairman has presided over this **virtual meeting** which took place amidst grave COVID-19 outburst in the entire country. The meeting was convened using **Google Meet** platform.

Agendum 1: To confirm the minutes of the last meeting of the IQAC held on February 11, 2020


Resolution: The IQAC Coordinator of the College has read-out the minutes of the meeting held on February 08, 2019. He has also presented the 'action taken report' to the virtual gathering. These issues were discussed elaborately and passed unanimously.

Agendum 2: To discuss the present COVID situation and our future plans

Resolution: Resolved unanimously that

- The health related issues will be our top priority.
- Students will be asked to abide by and maintain safety norms as put forward by the Governments time to time
- Teachers, non-teaching staff and their families must follow COVID guidelines and protect themselves from the pandemic in the best possible way.
- Online classes will be given to the students.
- Students will be made aware about the usage of software tools to enrich themselves in this tough situation.
- We must not forget our social commitments. We should guide the local people to wear face-masks and regular usage of hand sanitizers. Testing of COVID related symptoms are to be encouraged as precautionary measure.

As there was no other issue to discuss today, the meeting ended with a vote of thanks to the Chair and wishing all our staff a safe custody during this crucial time.


IQAC Coordinator
Mahishadal Raj College
COORDINATOR
IQAC
MAHISHADAL RAJ COLLEGE




Principal and IQAC Chairman
Mahishadal Raj College

Principal
MAHISHADAL RAJ COLLEGE