


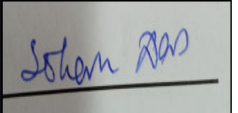
# Application form for Registration 2023-24

To  
**The Registrar**  
Maulana Abul Kalam Azad University of Technology  
West Bengal,

Through the Director/Principal/Teacher-in-Charge/Officer-in-Charge of College Code **103**

Sir,  
I hereby apply for registration as a student of **HALDIA INSTITUTE OF TECHNOLOGY**. Necessary particulars relating to myself, given below, are true to the best of my knowledge.

STUDENT'S INFORMATION				Ref. No. <b>10323240042088</b>	
Session	2023-24	Aadhaar	459000666776	DOB	
EnRollment No	3065201116	Rank	1294	03/09/2001	
Admi. Category	<b>General</b>	Admi. Type	<b>With Rank</b>		
Entrance	<b>JECA ALLOTTED</b>			Nationality	
Course	MCA (Degr. Cd: 05)			Indian	
Stream	<b>MCA (Prog. Cd: 710)</b>			Sex	
Student Name	<b>SOHAN DAS</b>			MALE	
Father	LATE BIVAS DAS	Mother	MANISHA RANI DAS	Category	
Gurdian Name	MANISHA RANI DAS	Religion	Hinduism	General	
Gurdian Address	LAKSHYA NA NA LAKSHYA PURBA MEDINIPUR 721654 WEST BENGAL			Blood Group	
Gurdian Mobile	8016756016	Gurdian Relation	Mother	NOT-KNOWN	

STUDENT'S CONTACT DETAILS					
Residential Status	<b>Only West Bengal</b>		Domicile Type	Domicile Of Origin	
Address	LAKSHYA NA NA LAKSHYA PURBA MEDINIPUR 721654 WEST BENGAL				
State	West Bengal	District	Purba Medinipur	PIN	721654
Student Mobile	Student Alter Mob	Student Email	Passport No	Passport Valid Upto	Visa Type
7719298024	7719298024	sohandas801675@gmail.com			SELECT

STUDENT'S EDUCATIONAL DETAILS				
Examination	Board/Council	Class/Division	DGPA/CGPA	Mark Obtained
BCA	Vidyasagar University, West Midnapore-721 102, West Bengal. (State University).	P	76.40	3209

## DECLARATION

### Approach Of Maulana Abul Kalam Azad University of Technology, West Bengal Towards Ragging

In pursuance to the judgement of the **Hon'ble supreme Court of India** dated 08.05.2009 in Civil Appeal No. 887/2009, the University Grants Commission has framed "UGC Regulations on curbing the menace of ragging in higher educational institutions, 2009" which has been notified on 4th July, 2009 in the Gazette of India. These regulations are mandatory for all Universities/Institutions. The UGC has made it mandatory for all students/parents to submit anti ragging affidavits to the institutions at the time of admission. **Now it is brought to the notice of all Universities, Institutions, Students and Parents that these affidavits can be downloaded from the web site of UGC and or related other web sites.** It can also be filled up online at [www.antiragging.in/Sie/Affidavits\\_Registration.aspx](http://www.antiragging.in/Sie/Affidavits_Registration.aspx) and the printout duly submitted to the college.

<b>Declaration &amp; Undertaking by the Candidate</b> I do here declare that I have submitted the Anti-Ragging Affidavit as per format givenon the website duly affirmed by the Oath Commissioner as per the UGC Regulation on Curbing the Menace of ragging to the College Authority.	<b>Declaration &amp; Undertaking by the Guardian</b> I do here declare that I have submitted the Anti-Ragging Affidavit as per format givenon the website duly affirmed by the Oath Commissioner as per the UGC Regulation on Curbing the Menace of ragging to the College Authority.
SOHAN DAS	Signature of the Guardian

The particulars furnished above are checked & verified & are found correct. Admission has been made as per orders issued by **MAKAUT, WB**.

Seal:

Date:

Director/Principa/Teacher-in-Charge/Officer-in-Charge


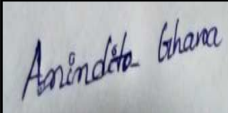
# Application form for Registration 2023-24

To  
**The Registrar**  
Maulana Abul Kalam Azad University of Technology  
West Bengal,

Through the Director/Principal/Teacher-in-Charge/Officer-in-Charge of College Code **120**

Sir,  
I hereby apply for registration as a student of **DR. B. C. ROY ENGINEERING COLLEGE DURGAPUR**. Necessary particulars relating to myself, given below, are true to the best of my knowledge.

STUDENT'S INFORMATION				Ref. No. <b>12023240039790</b>	
Session	2023-24	Aadhaar	906985886849	DOB	
EnRollment No	3065201107	Rank	2258	12/10/2002	
Admi. Category	<b>General</b>	Admi. Type	<b>With Rank</b>		
Entrance	<b>JECA ALLOTTED</b>			Nationality	
Course	MCA (Degr. Cd: 05)			Indian	
Stream	<b>MCA (Prog. Cd: 710)</b>			Sex	
Student Name	<b>ANINDITA GHARA</b>			FEMALE	
Father	CHANDAN GHARA	Mother	PRATIMA GHARA	Category	
Gurdian Name	CHANDAN GHARA	Religion	Hinduism	General	
Gurdian Address	VILL-NARAYANPUR,P.O.-GANJA NARAYANPUR ,PS.-NANDAKUMAR			Blood Group	
Gurdian Mobile	7797166274	Gurdian Relation	Father	A+	

STUDENT'S CONTACT DETAILS					
Residential Status	<b>Only West Bengal</b>		Domicile Type	Domicile Of Origin	
Address	VILL-NARAYANPUR,P.O.-GANJA NARAYANPUR ,PS.-NANDAKUMAR				
State	West Bengal	District	Purba Medinipur	PIN	721648
<b>Student Mobile</b>	<b>Student Alter Mob</b>	<b>Student Email</b>	<b>Passport No</b>	<b>Passport Valid Upto</b>	<b>Visa Type</b>
7797166274	7797166274	gharatana2002@gmail.com			SELECT

STUDENT'S EDUCATIONAL DETAILS				
Examination	Board/Council	Class/Division	DGPA/CGPA	Mark Obtained
BCA	Vidyasagar University, West Midnapore-721 102, West Bengal. (State University).	I	76.9	3230

DECLARATION	
<b>Approach Of Maulana Abul Kalam Azad University of Technology, West Bengal Towards Ragging</b>	
In pursuance to the judgement of the <b>Hon'ble supreme Court of India</b> dated 08.05.2009 in Civil Appeal No. 887/2009, the University Grants Commission has framed "UGC Regulations on curbing the menace of ragging in higher educational institutions, 2009" which has been notified on 4th July, 2009 in the Gazette of India. These regulations are mandatory for all Universities/Institutions. The UGC has made it mandatory for all students/parents to submit anti ragging affidavits to the institutions at the time of admission. <b>Now it is brought to the notice of all Universities, Institutions, Students and Parents that these affidavits can be downloaded from the web site of UGC and or related other web sites.</b> It can also be filled up online at <a href="http://www.antiragging.in/Sie/Affidavits_Registration.aspx">www.antiragging.in/Sie/Affidavits_Registration.aspx</a> and the printout duly submitted to the college.	
<b>Declaration &amp; Undertaking by the Candidate</b> I do here declare that I have submitted the Anti-Ragging Affidavit as per format givenon the website duly affirmed by the Oath Commissioner as per the UGC Regulation on Curbing the Menace of ragging to the College Authority.	<b>Declaration &amp; Undertaking by the Guardian</b> I do here declare that I have submitted the Anti-Ragging Affidavit as per format givenon the website duly affirmed by the Oath Commissioner as per the UGC Regulation on Curbing the Menace of ragging to the College Authority.
<hr/> <b>ANINDITA GHARA</b>	<hr/> <b>Signature of the Guardian</b>

The particulars furnished above are checked & verified & are found correct. Admission has been made as per orders issued by **MAKAUT, WB**.

**Seal:**

**Date:** \_\_\_\_\_ **Director/Principa/Teacher-in-Charge/Officer-in-Charge**



2023|R|GENERAL|Hostel-No

**HALDIA INSTITUTE OF TECHNOLOGY**

(An institution of I.C.A.R.E) Approved by AICTE)

(Affiliated to Maulana Abul Kalam Azad University Of Technology)

ICARE Complex, HIT Campus, P.O. HIT, Dist-Purba Medinipur-721657 Ph:(+913224)253061, 255215/216/217

Provisional Admission Voucher

Date: 05/10/2023

Challan No:0510-094754

Name: AKSHYA KUMAR JANA

Branch: MCA-2YEARS

Semester: I SEMESTER

WBSCC/BSCC:NO

Roll No:

ID: 010-23-1968

Fees Head	Amount
ADMISSION FEES	5000.00
TUITION FEES	40000.00
SEMESTER FEES	2500.00
REFUNDABLE CAUTION MONEY (FOR INSTITUTE)	5000.00
STUDENTS WELFARE, SPORTS & GAMES FEES	2000.00
LIBRARY, BOOK BANK FEE	1500.00
COST OF ADMISSION FORM / ID CARD / PROSPECTUS (ONE-TIME)	10000.00
DEVELOPMENT FEES	8000.00
UNIVERSITY REGISTRATION FEE	500.00
UNIVERSITY DEVELOPMENT FEES	1100.00



Total Amount 75600.00

Amount Deducted 5000.00

Other Discount 0.00

Advanced 0.00

Paid Amount 70600.00

Seventy Thousand Six Hundred Rupees only

Due: 0.00

Cash No : : Cash

Date: 05/10/2023 (on)

Bank :

Received: 70600.00

Signature:

Date

- In case of cheque receipt is valid subject to realisation of the cheque.
- The Amount of caution money is refundable only on completion of the full course
- This received is to be produced at the time of next payment
- For refund of Caution Money, it's category to produce the original receipt for depositing the Caution Money.



**JADAVPUR UNIVERSITY, KOLKATA - 32**  
Original Money Receipt

Money Receipt No:	NS 5024	Money Receipt Date:	05-10-2023
Demand No.:	NS 5194	Demand Date:	05-10-2023 02:45 PM
Department:	Computer Science and Engineering	Course:	M.C.A.
Roll No.:	002310503027	Name:	LAKSHMAN PRASAD LATUA
Session / Year:	2023 - 2024 - First Year	Semester:	First Semester

Tution:	4800	Lab. / WS Fees:	0
Admission Fees:	100	Session Charges:	50
Registration:	25	Caution Deposit:	25
Library Deposit:	50	Health Card:	10
Application Fees:	500	Eve. / PT Fees + Spl. Fees:	0
Sports:	100	Other Charges:	0
Total Amount:	5660		

RECEIVED RUPEES FIVE THOUSAND SIXHUNDRED SIXTY ONLY  
Payment Mode: Cash  
Amount: Rs. 5660 /-

Received by: SAMRAT CHAKRABORTY



1. This receipt should be preserved by the student carefully.
2. This receipt is valid subject to realisation of Cheque/D.D., if not paid by cash.



# Maulana Abul Kalam Azad University of Technology, West Bengal

SIMHAT, HARINGHATA, NADIA, WEST BENGAL, INDIA - 741249

## Online Payment Receipt

<b>Registration No</b> :		<b>Date</b> :	16/10/2023
<b>Student Name</b> :	SUJAN MANDAL	<b>Semester</b> :	I
<b>Degree</b> :	Master of Computer Applications	<b>Branch</b> :	MCA

**Receipt Type** : Admission Fees

Sr. No.	Payment Details	Amount
1	Admission Fee	4,000.00
2	Tuition Fee	15,000.00
3	Library Fee	600.00
4	Laboratory Fee	1,000.00
5	University Development Fee	1,100.00
6	Caution Money Deposit	8,000.00
<b>Net Total Amount :</b>		<b>29,700.00</b>

**In words :** Rs. Twenty Nine Thousand Seven Hundred only

**Receipt No. :** C1/O/TF/24/48791

Note: This is computer generated print and does not require signature.



[KOUSIK\_MITRA\_Resume]

More Options ▾

## A Spell Check

## RESUME SECTIONS

Heading

Professional Summary

Skills

Work History

Education

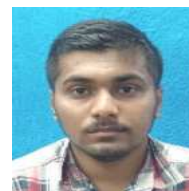
+ Add a section

Download

A4 - 210mm x 297mm ▾

# KOUSIK MITRA

BCA FRESHERS

**Address** MAHISHADAL, INDIA 721628**Phone** 9635245997**E-mail** kousikmitra61@gmail.com

My name is Kousik Mitra . I am from Mahishadal ,Purba Medinipur. I have done my schooling at Mahishadal Raj High School ,Mahishadal,Purba Medinipur with 56.86 in 2015. I completed my intermediate from Madhyahingli High School with 53.8 in 2019.

I currently pursuing mu B.C.A degree in Graduation from Vidyasagar University.

My skills are C , C++ , OOPS USING JAVA ,DBMS .

My hobbies are playing Football , Cricket , Swimming & exploring new things.

I am a self-motivated , positive thinker and hard worker person.

That's about me.

Thank you



## Skills

C , C++ , OOPS USING JAVA , DBMS , GRAPHICS , .(dot)NET TECHNOLOGY



## Work History

2022-04 -  
2022-07

### CARDLESS ATM

KOUSIK MITRA, RABINDRA PRADHAN,TANMAY CHAKRABARTY,SOUMEN MAITY, MAHISHDAL

The project"CARDLESS AYM" is implemented in jav SWING.It is used by; all banks in their ATM machine.IN early years all the transctions were to be done manually. still done but very rarely, as it is a difficult task. still but done very rarely, as it a difficult task. so now banks use this to give their customers to have easy & faster transctions. THUS our project is a good task to have transactions easier,faster & for emergencies.

**SCOPE:-** It can implemented ATM machine by owner of bank or in charge of branch  
It is easy to learn the task



## Education

2019-08 -  
2022-08

### B.S.C: BACHELORS'S OF COMPUTER APPLICATION (BCA)

MAHISHADAL RAJ HIGH SCHOOL - MAHISHADAL , WEST BENGAL

TERMS AND CONDITIONS | PRIVACY POLICY | ACCESSIBILITY | CONTACT US

TEMPLATE

Newcast ▾

FORMATTING

Normal ▾

COLOR ▾

SAVE &amp; NEXT



# Sukdip Das

## My Contact

---

✉ sukdipdas81@gmail.com

☎ +91 6294790586

📍 Egra, west Bengal, India-721420

🌐 [www.linkedin.com/in/sukdip-das](http://www.linkedin.com/in/sukdip-das)

## Hard Skill

---

- Arduino
- ESP 32
- cpu 8085,8086
- EV3

## Soft Skill

---

- C,C++,Python
- Scratch,pictobox
- HTML,CSS,JS
- MS-Office

## Education Background

---

- Bachelor of Science (BCA) | 2022 | Mahishadal Raj College | VIDYASAGAR UNIVERSITY · Major : Computer Application . At 77.8% ,
- robotic , primegene |2022 | major : robotic , 3D , At great : A
- · Sales Course | Bandhan Skill Development Centre, Contai . | 2021 | At great : A

## PROJECT

---

- IOT bas project
  - 1.gas based project
  - 2.IR based project
  - 3.temperature sensor based project
  - 4.soil moisture sensor based project
  - 5.LSB bas project
- image steganography
- LSB bas audio steganography

## Professional Experience

---

ROBOTIC Teacher | FUTURITE EDUCATION  
2022 – Present

Key responsibilities:

- Joined as a robotic trainer, providing training to the students in
  1. Arduino and Arduino bas project
  - 2.Python and python bas project
  - 3.3D designing
  - 4.EV3 and EV3 bas project
  - 5.LEGO , LEGO 2.0 and LEGO Mindstorm
  - 6.SCRATCH and project

APPLICANT TRAINING \ BYJUS  
2022

- Key responsibilities:
- Joined as a applicant training,
- providing problem solving for the BTC,BTL

## Hobbies

---

- Old coin collection,
- Traveling,
- Cooking .



**HALDIA INSTITUTE OF TECHNOLOGY**  
 I.C.A.R.E Complex, H.I.T Campus  
 Halberia,  
 PO-HIT Dist: Midnapore(E),  
 West Bengal, India.  
 Admission Helpline : 9800971227,  
 Email : hitadmission@hithaldia.in



2023  
 GY, HALDIA, PURBA MEDINIPUR - Round Number :2

R(GENERAL)(Hostel-No)

Y  
 (Y)  
 20210216027

1065

WBSCC/BSCC:NO



**Online Acknowledgement Copy(Student)**

Candidate ID	010-23-2007
DOB	06/11/2002
Roll No:	
Name:	TANAYA PRADHAN
Aadhar No:	416255398167
Admission Date:	11/10/2023
Session:	2023-2025
Course:	MCA(2 YEARS)
Stream:	MCA-2YEARS
Year:	1ST YEAR
Semester:	I SEMESTER
Hostel:	No
StudentType:	Regular
FeesType:	GENERAL
10th Percent:	60.00
12th Percent:	0
Caste:	HINDU GEN
Admitted Through:	JECA
Rank:	1835
Gender:	Female
Father's Name:	TAPAN PRADHAN
Gurdian's Ph No:	9593174252
Student's Ph No:	8158866135

Amount
5000.00
40000.00
2500.00
5000.00
2000.00
1500.00
10000.00
8000.00
500.00
1100.00

Total Amount 75600.00  
 Amount Deducted 5000.00  
 Net Amount 70600.00  
 Due: 0.00

Received: 70600.00  
 Signature:

Payment Date
09/10/2023 11:40:29
27/09/2023 02:38:02



Ad	Allocated Quota	Rank
	All India	1835

and Confirmed

MR ANJAN KUNDU  
 (Sign of PI Official)



**Transaction Successful (Provisionally Admitted)**

Form No	E-2023116826	 
Name	AVIJIT SASMAL	
Subject Admitted	MASTER IN COMPUTER APPLICATION (MCA)	
Admitted under Category	Under 80% Seat - General	
Provisional ID	MCA / 008	
Payment Type	Admission Fees for PG and other Courses	
Transaction Reference No	ZIC51513668246	
Transaction Date	05-11-2023 19:30:13	
Transaction Amount (Rs.)	₹ 15360.00	

I declare that I have carefully studied the prospectus and agree to abide by the same and also any other rules that may be framed by the authority of Vidyasagar University regarding my admission.

I hereby declare that all information given in my application form/ admission records are true and complete to the best of my knowledge and belief. And if ever any information provided by me is found to be incorrect, my provisional admission may be cancelled forthwith at any stage of my study and I shall be liable to such disciplinary action that the University may deem fit.

For further course of action, the candidate is advised to follow the university website.

This acknowledgement slip is being issued subject to the terms and conditions applicable for payment of fees through Netbanking as detail on our website.

**Note :-** The University reserves the right to reverse any payment effected by applicant through Netbank, in situation where ultimately the University is not in a position to retain such payment, on the ground of unauthorised usage of the mode through which settlement has been made.



[Print Receipt](#)





# West Bengal Joint Entrance Examinations Board

WBJEEB - JECA Counselling 2023

Provisional Seat Allotment Letter



Personal Details			
Roll Number	3065201028	Candidate Name	SREYASHREE KHANRA
Father Name	NIMAI KHANRA	Mother Name	MOUSUMI KHANRA
Gender	Female	Date of Birth	17-06-2002
Domicile/State	West Bengal	Category	General
			
Rank Details			
General Merit Rank (GMR) [MCA]		127	
Allotment Details			
Roll Number	3065201028	Round Number	2
Option	2		
Institute Name	VIDYASAGAR UNIVERSITY		
Program Name	MCA		
Rank	127	Allotment Category	OPEN
Allotment Quota	ALL INDIA		
			

Dear Candidate,

Based on your merit and choices of Institutions & Programs exercised by you during online Counselling, you have been retained the same seat.

1. Download and take a printout of the provisional Seat Allotment Letter.
2. **You must report to the allotted Institute to complete all formalities of admission process within the period as given in the relevant notice (Ignore if already completed the admission process, and the Allotted Institute in this round remain same).**

**Important Instructions:**

1. If you do not complete all formalities of admission process, this allotment will be cancelled.
2. This allotment is provisional subject to physical verification and scrutiny of documents by the Institute/university. If at any stage it is found that you are otherwise ineligible or you have suppressed any material information or you have submitted false information/ documents, this allotment will stand cancelled.



## **OFFER LETTER**

Dated – 01.01.2023

**Kolkata**

Rabin Goswami,

**Assurex e-consultant** is pleased to appoint you as **Software Developer** and your grade is **Executive** for our organization. We are quite excited about the potential that you bring to our company. You will directly report to the HR Department along with all your documents and be a member of our **Assurex e-Consultant** Team. Your joining date will be 9<sup>th</sup> JANUARY, 2023.

### **Job description: Software Developer**

You will be classified as an executive employee. Your initial compensation package will be **INR 1,62,000** per annum. Your primary responsibility as a **Software Developer** will be meeting task quality, job deadline and reworks in case you have failed meeting client's expectations. **You need to be available over call, email in during the 10:30-7:30(office time)\***. In accepting our offer you certify your understanding that your employment will be on an at-will basis and that neither you nor any Company representative has entered into a contract regarding the terms or the duration of your employment. **The first 1 months of your employment will be treated as probationary period, during which you will be evaluated on the basis of performance.** During this period, the company reserves the right to terminate your employment with the company without any prior notice. As an at-will employee, you will be free to terminate your employment with the company at any time, with fifteen days advance notice. Likewise, the company will have the right to reassign you, to change your compensation, or to terminate your employment at any time, with or without cause or an advance notice (in case you violate our terms and conditions).

We look forward to your joining in our company and are confident that you will play a key role in our company's expansion into international market. Please let us know if you have any question or if we can do anything to make your joining easier.

Sincerely,

A handwritten signature in blue ink that reads "Souvik Mukherjee".

Souvik Mukherjee

Head Of Operation

# TERMS AND CONDITIONS 2022-23

## ANNEXURE 1

1. Office timing:10:30AM to7PM (Consideration Time- 11:00 AM)

### **APPOINTMENT**

2. An appointment is completed after the candidate receives an official confirmation email and Terms and Conditions paper before joining. The candidate is requested to collect their offer letter after joining upon submission of documents.
3. A candidate needs to sign the Terms and Conditions Paper before joining.
4. The candidate selected will be under probation for 3 months and after completion of probation, the candidate will be sent an appointment letter for further continuation.
5. Salary for the first month of the employment shall be considered as training cost. If any employee resigns without serving notice period, then the first month's salary (i.e. the training cost) shall be submitted by that employee.

### **ROLES**

6. Any job assigned to a writer should be completed unless there are issues with understanding the job. Each job may be accompanied with presentations, leaflets, brochures, excel and other technical aspects as per job card requirement. These should be completed along with the allocated 3000 words per day.
7. An academic researcher is expected to be productive for 3000-3500 words per day.
8. Any finished or processing job should be saved by the researcher on his/her own system. It should be in drive (D Drive).
9. All writers should be working on Google doc and the respective Google doc will be shared with team leaders by dependent writers while independent writers would be sharing their docs with respective CRM. The organization will have no responsibility if the writer is found to be working on MS Office.

I Agree:

10. Any external storage devices (Like pen drive, memory card) are strictly prohibited at the office floor and you need to take permission for file sharing via Email or Google doc.
11. Employees are not allowed to share the individual password without any permission from the authority. On doing so, the employee/s are to be penalized. If there is a requirement to change password, authority should be aware of the scenario and password changed.
12. The organization is the sole proprietor of any finished/unfinished work. If the work is located at any other external source other than the organization's own domain, the authorities will hold the fullest right to take appropriate measures against the academic researchers. If the employee shares the files (finished files), that shall be considered as organizational misconduct.
13. In case of any violence or offensive mail and/or chat message being traced back in any of the systems, the concerned researcher will be dwelt by the legal authorities of West Bengal or Indian criminal court as applicable.
14. Maximum permissible amount of rework allowed per researcher will be 5% of the total words in a month completed by him/her.
15. Plagiarism is strictly prohibited. The organization holds full right to terminate an employee with immediate effect on finding any kind of plagiarism activity.
16. Accessing any social websites from office system is strictly prohibited.
17. A researcher is expected to forward any query that he/she might be facing regarding a job, within two hours of receiving it (within 12 pm). Any query forwarded after the stipulated period will not be entertained by the authorities. It will be his/her responsibility to complete the job within deadline.
18. The organization has the right to contact any employee over phone calls after office hours (only in case of emergency)
19. All official emails need to be forwarded from the official email ID provided by the authority.
20. Organization can ask the writer to share their screen with the authority within office hours through Team Viewer or AnyDesk, while the writer is working from home.

I Agree:



## RESIGNATION

21. Any candidate wanting to resign should be completing notice period:

Writer: 15 working days\*

Back Office: 21 working days\*

Team Leader: 21 working days\*

Human Resource Managers: 21 working days\*

Business Development Managers: 3 months\*

[Sundays and Holidays not included in the span of notice period]

No release or experience letter will be provided to candidates not following procedure of notice period.

22. The organization has full right to accept or reject resignation emails of a candidate
23. A candidate cannot upload resignation papers in the month of April, May, October and November
24. A candidate resigning can collect their documents until 60 working days from their last working day
25. Resigned candidate must submit their Identity cards, official email address and passwords, unless there will be no salary dispatch.
26. An employee needs to work for minimum of 6 months to receive experienced letter.
27. On the date of salary dispatch, release letter and experience letter will be dispatched of the deserved candidate.

ASSUREX

ASSUREX

IAgrec:

**ANNEXURE 2**

**LEAVE STRUCTURE**

CASUAL LEAVE (CL)	12 annually [1 each month- can be carried forward*]
LONG LEAVES	<ul style="list-style-type: none"><li>• Need to be granted by HR before application of the leave</li><li>• Not Applicable on April, May, October and November</li></ul>
Work From Home	<ul style="list-style-type: none"><li>• applicable based on performance, work load, abiding instructions</li></ul>

28. CL is requested to be dropped 48 hours earlier. In case of emergency, consultation with HR would be entertained.
29. If a writer wants to take a sudden leave, then he or she should inform the authority by 8 am at the morning, it would be helpful for the management in terms of allocating the assignments.
30. Candidate under notice period is not eligible to take any leaves during the tenure of notice period.
31. Joining month will have no leaves unless it is prompted on the time of interview.

**ASSUREX**

I Agree:

### ANNEXURE 3

#### **SALARY**

32. Salary of each month will be dispatched between 9<sup>th</sup> to 12<sup>th</sup> and 15<sup>th</sup> to 18<sup>th</sup> of the next month of employment for the regular employees and candidates under notice period respectively. On certain occasions, there are bank issues for which salary may be credited by 15<sup>th</sup> to 18<sup>th</sup> for which the organization is not responsible.
33. If any employee takes leave for more than once within the first 10 days of a month, his/her salary for the preceding month shall be put on hold
34. Candidates not serving notice period will not be receiving any remaining compensation.
35. On termination, salary may or may not be dispatched depending on the reason of termination.
36. Deduction of salary would be made on conditions:
  - a. More than three late log-ins equals to deduction of one day salary (max.log-in time: 11:00a.m.)
  - b. Non-paid Leave (NPL) granted by the organization
  - c. Sudden NPL (Sudden leave taken without any information made to authority or without any valid reasons shown leads to deduction of two days)
  - d. Misconducts in floor
  - e. Poor performance in spite of repeated warning
  - f. Not sharing doc with respective in charge
  - g. Not abiding by terms and conditions, rules and information shared by the organization
37. No CL can be taken on Saturdays and Mondays. Sundays will be counted as NPL for both cases.
38. Salary and increment is completely based on performance.
39. Salary slab is dependent on designation. A designation can be dropped down and this would also reflect the salary of the respective candidate.

I Agree:

**ANNEXURE 4**

**TERMINATION**

40. A candidate can be terminated on the following ground:

- A) Misconduct
- B) Unethical behavior
- C) Academic misconducts
- D) Sudden harassment to management
- E) Rules and regulations not being followed
- F) Grammatical and plagiarism misconducts

*\* Needs approval from the Human Resource Manager*

Date of Joining:

I Agree with all terms and conditions

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Employee Signature with Date

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Signature of the owner/ (or Partner)

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Signature of Human Resource Manager with Date



# Sukdip Das

## My Contact

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🌐 www.reallygreatsite.com

## Hard Skill

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- Arduino
- ESP 32
- cpu 8085,8086
- EV3

## Soft Skill

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- C,C++,Python
- Scratch,pictobox
- HTML,CSS,JS
- MS-Office

## Education Background

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- Bachelor of Science (BCA) | 2022 | Mahishadal Raj College | VIDYASAGAR UNIVERSITY · Major : Computer Application . At 77.8% ,
- robotic , primegene |2022 | major : robotic , 3D , At great : A
- · Sales Course | Bandhan Skill Development Centre, Contai . | 2021 | At great : A

## PROJECT

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- IOT bas project
  - 1.gas detector project
  - 2.IR bas project
  - 3.temperature sensor project
  - 4.soil moisture sensor bas project
  - 5.LSB bas project
- image steganography
- LSB bas audio steganography

## Professional Experience

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ROBOTIC Teacher | FUTURITE EDUCATION  
2023 – Present

Key responsibilities:

- Joined as a robotic trainer, providing training to the students in
  1. Arduino and Arduino bas project
  - 2.Python and python bas project
  - 3.3D designing
  - 4.EV3 and EV3 bas project
  - 5.LEGO , LEGO 2.0 and LEGO Mindstorm
  - 6.SCRATCH and project

APPLICANT TRAINING \ BYJUS  
2022

- Key responsibilities:
- Joined as a applicant training,
- providing problem solving for the BTC,BTL

## Hobbies

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- Old coin collection,
- Traveling,
- Cooking .